



Local Internship Announcement for Fine Arts Student U.S. Embassy Lisbon

Position Title:

Public Diplomacy Section Intern – Photography, Videography, Editing & Archiving

Position Description:

The PDS Intern would assist the Public Diplomacy Section staff with the following tasks:

- Support our specific efforts to produce photography and videography for use primarily in social media
- Assist with public diplomacy programs, outreach activities and public events;
- Support all aspects of photo-video production, editing coordination, issuance, quality and archiving;
- Draft routine e-mail correspondence in English and Portuguese/Respond to queries;
- Support our traditional and social media efforts as required;
- Other duties and special projects, as requested

U.S. Embassy Lisbon's Host Country Internship Program is open to non-U.S. citizen, Portuguese students of Portugal-based universities who wish to gain valuable work experience (and academic credit if permitted by the university) while providing key support to U.S. Embassy Lisbon.

Internships are unpaid and last a minimum of 10 weeks and a maximum of three months. Full-time and part-time schedules may be considered.

All selected interns will be required to obtain a Security Certification prior to the beginning of the internship.

Skills:

Solid experience with photography and videography including use of Adobe editing software, as well as: Premiere Pro, Photoshop and After Effects preferable.

Thorough familiarity with Facebook, Instagram, X and other computer and social media applications – preferably on iPhone.

Strong use of Word, Excel, PowerPoint.

Excellent organizational skills.

Education:

An academic focus on cinematography, photography, videography is essential.

Coursework in communications including media and social media elements helpful.

Students must have completed two years and be currently enrolled in a university prior to application for an internship and have a minimum grade point average of 14 (on a 20 point scale) for students completing a licenciatura.

Language:

Applicants must speak professional level English and Portuguese.

Applicants must be able to pass a security screening/clearance which will include review of any social media presence.

Please submit your cover letter and curriculum vitae, in English, to internshiplisbon@state.gov including your name and the words "Public Diplomacy Section Photo-Video Internship Application" in the subject line. **Please include your social media handles in your curriculum.**

Please do not send invitations to third party employment websites such as Linked In or they will be automatically deleted.